

RTI Act 2009

Handbook of Information under the Right to Information Act 2009

Form C

Form of supply of information to the applicant

I.D. No: _____
(For official use)

Dated: _____

To,

Sir/ Madam,

Please refer to your application, I.D No: _____ dated: _____ addressed to the undersigned regarding supply of information on _____.

1. The information asked for is enclosed for reference. Or the following part of the information is being enclosed.

2. The remaining information about the other aspects cannot be supplied due the following reasons:-

i.

ii.

iii.

3. You have to deposit the balance fee of Rs. _____ with the Authorised person before collection of information.

4. As per Section 16 of the J&K RTI Act, 2009, you may file an appeal to the Ist Appellate Authority, _____ within 30 days of the issue of this order.

Public Information Officer (PIO)

_____ Department

Tel No: _____

E-Mail: _____