

GOVERNEMENT OF JAMMU AND KASHMIR,
OFFICE OF THE DIRECTOR GENERAL OF POLICE,
PRISONS DEPARTMENT J&K SRINAGAR

**TENDER NOTICE FOR SUPPLY OF BEDDING, UNIFORM AND UTENSIL ITEMS
FOR , PRISONS DEPARTMENT J&K FOR THE YEAR 2018-19**

NIT NO: 01 OF 2018

DATED: 20.08. 2018

Sealed Tenders affixed with revenue stamps for an amount of Rs. 5/- on behalf of Governor of Jammu and Kashmir State are invited from the original Manufacturers/ Authorized distributors /dealers registered for supply of **Bedding, Uniform and Utensil items FOR , PRISONS DEPARTMENT J&K FOR THE YEAR 2018-19** as per Annexure 'A, "B" and "C"', to the Original NIT under double bid system (Technical Specification Bid / Financial Bid) in the separate covers. The intending tenderer/s shall have to attach earnest money in the shape of CDR/FDR from any Nationalized/Scheduled Bank to be pledged to the Financial Advisor/CAO, Prisons Department, J&K for an amount to the extent shown against each below:-

Group	Name of the Supply	Amount of CDR/FDR
"A"	Supply of Uniform items	Rs. 20000.00
"B"	Supply of Bedding items	Rs. 40000.00
"C"	Supply of Utensils items	Rs. 10,000.00

The tender documents can be had from the office of the Director General of Police Prisons J&K (located at Old Sectt. Tankipora, Srinagar) and Camp office Jammu (Opp. State Times Press Ambphalla Jammu) on all working days up to **31.08.2018 upto 1400 hours** against cash payment of **Rs. 2000/- (Rupees two thousand only)** which shall be non-refundable.

The last date of receipt of sealed tender/s has been fixed on **10.09.2018 till 1400 hours** in the office of Director General of Police Prisons, J&K Govt. Located at Old Sectt. Tankipora, Srinagar and Camp Office Jammu (Opposite State Times Press Ambphalla Jammu) . The samples shall be received in the office of Director General of Police, Prisons Department, located at old Sectt. Tankipora Srinagar and Camp Office Jammu (Opposite State Times Press Ambphalla Jammu) before closing date of submission of tender. In case **10.09.2018** is declared a government holiday the sealed tender/s shall be received next working day upto **1400 hours**. The Technical Bid of tenders shall be opened on **14.09.2018** by the Departmental State Level Purchase Committee at **1500 hours** in the office chambers of the Director General of Police Prisons, J&K Govt. Located at Old Sectt. Tankipora, Srinagar. In case there is any change of date / time in the opening of tenders, same will be notified in the News paper. The tenders or their authorized representatives can remain present on the date of opening of tenders, if they so desire.

The tender documents alongwith other Terms and conditions of the NIT and relevant documents can also be downloaded from the Departmental website www.jkprison.org. Any bidder submitting the tender by downloading the documents shall have to deposit the cost of tender documents with the bid in separate

form, appended outside with the envelope containing the tender document. The cost of tender documents shall be in the form of Bank Draft drawn in favour of Financial Advisor/CAO, Prisons J&K payable at Srinagar / Jammu. Cost of tender documents is non-refundable while as the Earnest money is refundable

Sd/-
Financial Advisor/CAO,
Prisons Department
J&K, Srinagar
Dated:-20.08.2018

NO:-Acctts/N/4626-27

Copy to the:-

1. Joint Director Information Department J&K alongwith three copies of abridged Tender Notice with the request to get the abridged Tender Notice published in leading local dailies newspapers in Jammu and Srinagar for wide publicity.
2. Notice Board.

GOVERNMENT OF JAMMU AND KASHMIR,
OFFICE OF THE DIRECTOR GENERAL OF POLICE,
PRISONS DEPARTMENT J&K SRINAGAR

GENERAL CONDITIONS

1. Sealed tenders affixed with revenue stamp amounting to Rs. 5/- on behalf of Governor of Jammu and Kashmir State are invited from the **original manufacturers / authorized distributors / dealers** for supply of **Uniform / Bedding and Utensil items** for J&K Prisons Department for the year 2018-19 as specified in the Annexure 'A' to this NIT under **double bid system (Technical Specification / Financial Bid)**.

Group	Name of the Supply	Amount of CDR/FDR
"A"	Supply of Uniform items	Rs. 20000.00
"B"	Supply of Bedding items	Rs. 40000.00
"C"	Supply of Utensils items	Rs. 10,000.00

2. The tender documents can be had from the office of the Director General of Prisons J&K (Located at Old Sectt. Tankipora, Srinagar) and Camp office Jammu (Opp. State Times Press Ambphalla Jammu) on all working days up to **31.08.2018 upto 1400** against cash payment of **Rs. 2000/- (Rupees two thousand)** only which shall be non-refundable.

3. The last date of receipt of sealed tender/s has been fixed on **10.09.2018 till 1400 hours** in the office of Director General of Prisons J&K Located at Old Sectt. Tankipora, Srinagar and Camp Office Jammu (Opposite State Times Press Ambphalla Jammu). The samples shall be received in the office of Director General of Police, Prisons Department, located at old Sectt. Tankipora Srinagar and Camp Office Jammu (Opposite State Times Press Ambphalla Jammu)) before closing date of submission of tender. The Technical Bid of tenders shall be opened on **14.09.2018** by the Departmental State Level Purchase Committee at **1500 hours** in the office chambers of the Director General of Police Prisons J&K, Located at Old Sectt. Tankipora, Srinagar . In case there is any change of date / time in the opening of tenders same will be notified in the News paper. The tenders or their authorized representatives can remain present on the date of opening of tenderer(s) if they desire. The department shall not be responsible for any late postal delivery at any cost.

4. In case **10.09.2018** is declared a Government holiday, the sealed tenders shall be received till next working day up to **1400 hours**

5. The intending tenderer/s will have to enclose fresh requisite earnest money in the shape of CDR/FDR from any Nationalized / scheduled bank pledged to the Financial Advisor/CAO, Prisons Department Jammu / Srinagar alongwith the tender/s separately failing which the tender/s shall be out-rightly rejected even if the quoted rates are lowest.

6. The local SSI Units shall have to deposit EMD as prescribed by the Government subject to production of proof of their registration as SSI Units for the requisite trade /item/items and latest status report of their SSI units from Industries Department. This consideration will, however, be available for items within the activities of such

registration only. The NSI firms shall have to deposit earnest money in full like other firms. The earnest money will be refunded to the unsuccessful tenderers within one month after the finalization of the contract.

7. The rates should be quoted neatly in ink both in words and figures inclusive of all charges and taxes, freight and other levies FOR Central Store, Prisons Department J&K (located at ICS Mishriwalla Jammu).

8. Tenders should be filled-in clearly and with same ink and the rates written both in figures and words. No additions / alterations/ overwriting etc of any sort be made in tender. Correction if any done in tender should be made clearly and properly authenticated by the tenderer/s under his seal and signature.

9. Only one rate / one sample from one tenderer will be accepted for any item tendered for. List of such samples shall be pasted to the box containing the samples. Copy of the list shall also be furnished with the tender. The samples should bear the manufacturer's / dealer's name prominently. The tender documents without samples will not be entertained.

10. Intermixing of different groups shall not be allowed. Separate Tender/s should be quoted for each group clearly mentioning the name of the group on the envelope.

11. No conditional tender will be accepted / entertained. The tenders with any type of condition shall be straightway rejected.

12. Where-ever a tenderer/s claims to be authorized representative / agent / dealer / sole proprietor /Distributor of a company, he shall enclose a written authority of the company declaring him as such.

13. The samples of the required quality/ size / specification etc should be sent along with the tender / offer. Tenders without samples shall not be entertained and shall straight way be rejected.

14. The successful tenderer/s shall have to make an agreement with the Department soon after the allotment of contract is made in their favour The CDR/FDR of the successful tenderer/s will be released after satisfactory completion of the contract period (one Year from the date of entering into the agreement or till the finalization of the new Rate Contract whichever is earlier) to the entire satisfaction of the department. No interest shall be paid by the department on such deposits. The charges on stamps etc (cost of documents in totality) shall be borne by the supplier while executing the agreement. The CDR/ FDR of un-successful tenderer/s shall be released only after the contract/s are finalized by the department.

15. Payment shall be made by the department against each consignment delivered, properly surveyed, inspected, accepted and material brought on stock in the concerned stock register of the Department. No advance payment shall be made.

16. Remittance charges / Bank Commission on payments to be made to the firm will be borne by the Suppliers.

17. The approved supplier shall be deemed to have fully understood the conditions, specifications, size, pattern, make etc. of the articles to be supplied.
18. As soon as the acceptance of the tender is communicated to the successful tenderer/s, the contract shall be final and binding on him. The earnest money in the shape of CDR / FDR of the tenderer/s who back out or withdraws tender/s or fail to abide by it after acceptance shall be forfeited besides other remedies that may be available to the Government of J&K state under the prevalent law/s in force in the State of J&K shall be applied.
19. The representative/s of the Department shall have access to the supplier's premises and shall have the power at all reasonable time to inspect and examine materials and workmanship of the goods.
20. If the successful tenderer/s fails to supply the goods of the prescribed specifications or fails to deliver the goods within the stipulated time as specifically mentioned in the supply order, the department shall be at liberty to arrange supplies from other alternate sources at the risk and cost of tenderer/s.
21. The quantities indicated in the tender notification are tentative which can be increased or decreased without any prior notification by the Department.
22. All legal proceedings arising out of any dispute between the parties shall have to be instituted in the Courts J&K state at Jammu or Srinagar and not elsewhere. In case of any dispute, the decision of the Administrative Department (Home Department) Director General of Police Prisons Department J&K shall be final and binding upon both parties.
23. The successful tenderer/s shall arrange supplies within the period mentioned in the supply order. The period of delivery and validity can however be extended if mutually agreed to.
24. The contract / supply order can be cancelled at any time if the supplies are not made according to satisfaction of the Department.
25. The stores supplied should be strictly in-accordance with approved samples which can be seen by the Survey Committee of the Department constituted by the worthy DGP Prisons in the Central Store Jammu and also as per specifications mentioned in the supply order.
26. The supplier shall not sublet the contract or any part thereof to any other agency.
27. The tenderer/s should sign each page of the tender at the end in token of having agreed to the terms and conditions of the NIT.
28. The decision of the accepting authority shall be final and binding on the suppliers . In case the articles are rejected, the loss caused due to rejection / replacement of the supplies shall be entirely borne by the supplier. The rejected articles shall be lifted by the supplier within one week from the date of information of the rejection. The department shall in no case be responsible for any loss or damage that may occur to the rejected stores while these are in the premises of the department

29. The tenderer/s shall be responsible for the proper packing of the supplies so as to avoid damage under normal transport and deliver the material in good condition to the consignee at the destination. In the event of any loss damage, breakage, leakage the tenderer/s shall be liable to make good the loss and shortage found at the time of checking / inspection of material by the consignee. No cost on such account shall be admissible at any cost.

30. Purchase committee of the Prisons Department reserves the right to accept or reject any tender or part thereof without assigning any reasons there for.

31. The rates accepted shall remain in force for one Year from the date of entering into the agreement or till the finalization of the new Rate Contract whichever is earlier. In no case the price escalation shall be considered / allowed during the period of contract.

32. In case any tenderer if charges higher rates for any item (Items) more than MRP. The action like forfeiture of earnest money / security deposits / Bank guarantee and legal action shall be taken against him / firm.

33. The Department reserves the right to add to / suitably modify the terms and conditions (without prior notification) as per exigencies and hence above should not be constructed as all inclusive.

34. The firm of the tenderer/s should be registered and the copy of the latest Sales Tax and Income Tax clearance certificate or copy of the returns filed for the financial year 2016-17 & 2017-18 shall be attached with the tender documents.

35) The terms and conditions are mandatory and should be read very carefully by the intending tenderers while furnishing their tenders which are enclosed and will form as part of the NIT.

Sd/-
Financial Advisor/CAO,
Prisons Department
J&K, Srinagar

Encl:-
NO:-Acctts/N/4626-27

Dated:20.08.2018

GROUP – A

UNIFORM ITEMS

S.No	Name of the bedding items with specification	Rate quoted inclusive all taxes	Amount	Weather sample furnished
1.	Jersey Woolen Khaki Heavy weight with Khaki terricot re-inforced Elbow 100% wool "Y" neck size 40 no. and 42 no Grade-I. (Sample & Laboratory Test report required)			
2.	Socks woolen Khaki with Nylon heel and toe assorted size 100% wool Grade-I (Sample & Laboratory Test report required)			
3.	Barrette Cap: Wool Knitted one piece Khaki with inner lining and cotton filling in between outer and inner lining.			
4.	Jungle shoes Ankle High assorted size (6-10) O.G. colour with laces (different sizes)			
5.	Tericot Khaki, 138 Cm width, 1st Grade, Conforming to IS No., 11248/1995 as amended vide IS No. 15853: 2009 with the following blend composition: Polyester: 64 to 70%, Cotton / Viscose" Remainder. (Sample & Laboratory Test report required)			
6.	Serge Woollen Khaki, 140 Cm (min.) Width, (85% wool and other 15%) Conforming to IS 2319/1987 Variety-I, Reaffirmed 2003). (Sample & Laboratory Test report required)			
7	Shirting Angola Woollen Khaki, 152 Cm width, (35% wool and 65% Polyester) Conforming to IS-8331/2003, Type-I (Sample & Laboratory Test report required).			
8	Boot ankle leather for general purpose; made of zug grained full leather chrome with molded sole DMS with laces (different size) (Colour Black) for Gents			
9	Boot ankle leather for general purpose; made of zug grained full leather chrome with molded sole DMS with laces (different size) (Colour Black) for ladies			

Sd/-
Financial Advisor/CAO,
Prisons Department
J&K, Srinagar

GROUP – B
BEDDING ITEMS

S.No	Name of the bedding items with specification	Rate quoted inclusive all taxes	Amount	Weather sample furnished
1.	Quilts 5' x 7' 5kg 100% cotton white excluding weight of cloth (Dussta) total weight 6 kgs (Sample required).			
2.	Mattresses size 3' x 6' with 4kg cotton white excluding weight of cloth (Dussta) total weight 4.5 kgs			
3.	Blanket woolen superior Dyed (Dark Navy Blue) 2.2. kg. Weight = 2.2 kg Width 150 cm= (-2mm) Length = 230 cm (2 cm) Thickness of finishing blankets = 3 mm min. Colour of blanket = Dark Navy Blue. Composition = 75 to 80% wool & balance other fibers. (Sample & Laboratory Test report required).			
4.	Quilts cover 5.5' x 7.5' (100% cotton). (Sample & Laboratory Test report required).			
5.,	Pillow cotton (01 kg excluding weight of cloth) Standard size.			
6.	Pillow cover cloth (cotton) (Standard size)			

Sd/-
Financial Advisor/CAO,
Prisons Department
J&K, Srinagar

GROUP – C

UTENSIL ITEMS

S.No	Name of the bedding items with specification	Rate quoted inclusive all taxes	Amount	Weather sample furnished
1.	Patila Aluminum different size (Rate to be quoted in kgs only)			
2.	Patila steel different size (Rate to be quoted in Kgs only)			
3.	Glass steel (1 ltr)			
4.	Thali steel (Full size)			
5.	Bowl steel (Katora) (Capacity 250 gms)			
6.	Pressure Cooker 10 Liters (ISI Marka)			
7.	Pressure Cooker 25 liters (ISI Marka)			
8.	Karchi steel (full size)			
9.	Gas Bhatti (Iron) full size			
10.	Dust Bin Plastic (50 liters) Branded			
11.	Bucket Plastic (15 liters) Branded			
12.	Tub Plastic 15 liters (Branded)			
13.	Steel Plate (Full size)			
14.	Tea container 20 liters steel (Branded / ISI Mark)			

Sd/-
Financial Advisor/CAO,
Prisons Department
J&K, Srinagar

GOVERNMENT OF JAMMU AND KASHMIR
OFFICE OF THE DIRECTOR GENERAL OF POLICE,
PRISONS DEPARTMENT, J&K, SRINAGAR

Subject:- Tender form in respect of supply of Bedding, Uniform and Utensils items, as per the specifications mentioned in NIT No._01of 2018 dated:20.08.2018 issued under endorsement No. Accts/ 4626-27 dated: 20.08.2018.

1.	Particulars of firm	
2.	Particulars of Head of the Department	Director General of Police, Prisons, J&K Srinagar.
3.	Reference to G.R.No. & dated; Bank draft No. & date on account of cost of tender documents	
4	Registration No. of the Firm.	
5	Income Tax Registration No.	
6	GST Registration No.	
7	Particulars of bankers	
8.	Reference to Earnest Money Deposit, FDR No. & Date	

The rates should be quoted so as to have the validity for one year from the date of issuance of supply order.

The quantity as indicated against each item can be increased or decreased depending upon the actual requirement and availability of funds without assigning any reasons thereof.

The terms and conditions are mandatory and should be read very carefully by the intending tenderers while furnishing their tenders which are enclosed and will form a part of this NIT.

Seal & Signature of
Tender

GOVERNMENT OF JAMMU AND KASHMIR
OFFICE OF THE DIRECTOR GENERAL OF POLICE,
PRISONS DEPARTMENT J&K SRINAGAR

Subject:- TERMS AND CONDITIONS OF NIT NO. 01 OF 2018 DATED: 20.08.2018.
(These terms and conditions are mandatory and should be read very carefully by the intending tenderers which furnishing their tenders).

- 1. The tenders must be submitted in properly sealed envelope in two covers.
1st Cover (Technical Bid) & 2nd cover (Financial Bid);**

The 1st cover shall contain:

I	Call Deposit Receipt / FDR / TDR as Earnest Money Deposit.
II	a) Valid Registration Certificate / Industrial license of the Original Manufacturer alongwith proof of validity of the Registration Certificate / Industrial license for the items quoted in case of Original Manufacturer. b) Valid Registration Certificate with Central / state sales tax department for the particular quoted item in case of Authorized dealer.
III	Registration certificate with Industries Department for requisite trade (for SSI Unit).
IV	Present status certificate of SSI Unit from Industries Department
V	Self attested copies of PAN No. / GST/TIN No. whichever is applicable for the tender
VI	Latest GST clearance Certificate (F.Y. 2017-18 or latest quarter of F.Y. 2018-19) of the Tenderer. VAT Clearance certificate from jurisdictional assessing Authority
VII	GST Registration Certificate of the Manufacturer, if the bidder is quoting branded items shall have to enclose the Authorization of the original manufacturer.
VIII	Income Tax returns and clearance certificate for the year 2015-16, 2016-17,& 2017-18.
IX	Scanned copy of the Test Report of the sample(s) duly typed (without any overwriting, cutting, alteration etc) signed and stamped with seal and the Authorized Signatory of the National Accreditation Board for testing and Calibration Laboratories / Bureau of Indian Standard (NABL/BIS) Laboratory with full name, designation, address Phone No. Fax No. etc. The date of issue of Laboratory Test Report shall not be prior to the date of issue of this tender enquiry. Lab Report in respect of samples should be absolutely clear and should be free from any ambiguity. The department may to get the samples / supplies attested a fresh from recognized source / Laboratory. Following is important: A, Test Report in respect of sample should be complete in all respect. B, Tenders without Test Report or Incomplete Test Report shall be rejected. C, Tested samples should bear seal of the testing laboratory clearly and prominently.

2nd Cover (Commercial / Price Bid) should contain the following:

I	Rate quoted should be in Indian Rupees.
II	Rates quoted by the Firm should be firm price (FOR Central Store, Prisons Department (located at ICS Mishriwalla Jammu). Rate should be carefully quoted .
III	No. Conditional offers viz discount for a limited period, Tax Concessions/ Remissions in lieu of any certificate from the Department, etc shall be entertained & out rightly rejected. Hence, prospective bidders should quote their offers accordingly.
IV	The tender documents and the box containing samples, shall be affixed with latch and address of the dealer super-scribed in bold typed words "Tender for "Uniform, Bedding, Utensil items for the year 2018-19"
v)	Each sample should be packed in separate envelops and envelope super-scribed with Red-Ink on the face of envelop as sample for "_____". The sample then be packed in single box, List of the samples shall be pasted to the box containing the samples. Copy of the list also be furnished with the tender
VI)	Only one sample with one rate shall be quoted by the intending supplier. Tenders with multiple samples / rates for any items shall be rejected out rightly.
VII)	The Department does not issue Road Permits, concessional forms, State Entry tax or Octroi etc, exemption certificates, as such rate quoted shall be F.O.R. Central Store Prisons Department (located at Institute of Correctional Services Mishriwalla Jammu.
viii	Tenderes are required to quote rates for free delivery at consignees location basis only. Tenders received quoting rates for destination stations / stations of dispatch basis shall be rejected.
IX)	The rates should be quoted inclusive of GST, levies and duties etc. FOR Central Store, Prisons Department, (Located at Institute of Correctional Services Mishriwalla Jammu.
X)	The tenderer while quoting rates shall quote one and definite rate for the particular item. In case more than one rate is quoted the same shall not be entertained for the comparison of the rates for such item
XI	The rates tendered should be written both in words and figures
<i>Delivery of Goods , Inspection thereof and Payment</i>	
I)	As soon as the acceptance of the tender offer is communicated to the successful tenderer, the contract shall be binding on him. The earnest money of the tenderer who backs out or withdraws his tender or fails to abide by it after acceptance thereof is communicated / posted to him, shall be forfeited besides other penal remedies that may be available to the Department under the law for the time being in force in the State of J&K shall be taken recourse to.
II)	The approved tenderers will have to supply the articles as per approved rates, approved sample and specification till the validity of the contract.
III)	Goods shall be delivered (as per the instruction in the supply order) at Central Store Prisons Department, located at District Jail Jammu or at any other place mentioned in the supply order as the case may be, duly packed in perfect condition. The supplier if he so desires may insure the goods against loss or theft , destruction, damages by the natural calamity

	loss by exposure to weather or otherwise viz. war, rebellion, riot etc. The insurance charges will have to be borne by the supplier and the department shall not pay such charges.
IV)	Free delivery of supplies at consignee location (Central Store Prisons Department (located at Institute of Correctional Services Mishriwalla Jammu).
V)	If the successful tenderer fails to supply the goods of prescribed specifications or fails to deliver the full quantity of goods within the stipulated period of delivery (as indicted in the supply order) the department shall be at liberty to arrange supplies by retendering or otherwise at the risk and cost of the tenderer. In addition to above, following action shall also be taken:- a) Forfeiture of amount of the security deposit of the supplier and take penal action to make good the loss sustained or excess cost incurred by the department in arranging supplies from other source b) Any other remedy that may be available to the department as per law at the time applicable in the state.
VI)	Survey of stores would be done by a Committee of officers, duly constituted by the J&K Director General of Police, Prisons Department, J&K , at consignee's premises.
VII)	The payment shall be released by the department against each consignment delivered, inspected, accepted and properly brought on stock in the concerned stock register of the Department. Remittance charges (Bank Commission) on payment made to the firms will be borne by the supplier(s). The preferred mode of payment will be through RTGS, for which the approved supplier shall have to furnish the Bank / RTGS code related details.

Sd/-
Financial Advisor/CAO,
Prisons Department
J&K, Srinagar