

OFFICE OF THE SENIOR SUPERINTENDENT SUB JAIL HIRANAGAR

SHORT TERM TENDER NOTICE FOR SUPPLY OF MEDICINES (STANDARD AND GENERIC DRUGS) AND SURGICAL ITEMS TO SUB JAIL HIRANAGAR

NIT NO: 03 OF 2018

DATED: 20-11-2018

Sealed Tenders affixed with revenue stamps for an amount of Rs. 6/- on behalf of Governor of Jammu and Kashmir State are invited from the original Manufacturers/ Authorized distributors /dealers registered with the Sales Tax Department / Drugs Department for **supply of OF MEDICINES (STANDARD AND GENERIC DRUGS) AND SURGICAL ITEMS TO SUB JAIL HIRANAGAR.** The intending tenderer/s shall have to attach earnest money in the shape of CDR/FDR to the tune of Rs. 10,000/- (rupees ten thousand only) from any Nationalized/Scheduled Bank to be pledged to the Superintendent Sub Jail Hiranagar.

The tender form is available at the office of undersigned and the interested parties can get against cash payment of Rs. 200/- (Rupees two hundred only) non-refundable on all working days till **27.11.2018 up to 1400 hours** and the tender documents can also be downloaded from the Departmental website www.jkprison.org. Any bidder submitting the tender by downloading the documents shall have to deposit the cost of tender documents in the form of Bank draft drawn in favour of Superintendent Sub Jail Hiranagar payable at Hiranagar in separate envelop.

The last date of receipt of sealed tender/s has been fixed on **29.11.2018 upto 1400 hours** in the office of Superintendent Sub Jail Hiranagar . In case the last date is declared as Government holiday the sealed tender/s shall be received on next working day upto **1400 hours**. The sealed tender box/es containing tenders shall be opened on **30.11.2018** by the Purchase Committee at **1200 hours** in the office chambers of Superintendent Sub Jail Hiranagar . In case there is any change of date / time in the opening of tenders same will be notified in the News paper. The tenderes or their authorized representatives can remain present on the date of opening of tenders if they desire so.


Superintendent
Sub Jail Hiranagar

Dated:- 20-11-2018

NO:-Accts/SJH/ 1552 - 57

Copy to the:-

1. Principal Secretary to Government, Home Department J&K Jammu for information
2. Director General of Police, Prisons Department, J&K, Jammu for information.
3. Joint Director Information Department J&K, Jammu alongwith three copies of abridged Tender Notice with the request to get the abridged Tender Notice published in at three local Dailies in Jammu and Srinagar for wide publicity.
4. Block Medical Officer, Hiranagar for information.
5. Treasury Officer, Hiranagar for information.
6. Notice Board.

OFFICE OF THE SUPERINTENDENT SUB JAIL HIRANAGAR

N I I

Sealed tenders affixed with revenue stamp amounting to Rs.6/- on behalf of Governor of Jammu and Kashmir State are invited from original Manufacturers/ Authorized distributors /dealers registered with the Sales Tax Department / Drugs Department for **supply of OF MEDICINES (STANDARD AND GENERIC DRUGS) AND SURGICAL ITEMS TO SUB JAIL HIRANAGAR**, for the year 2018-19 .

2. The tender documents can be had from the office of the Superintendent Sub Jail Hiranagar , on all working days up to **27.11.2018 upto 1400 hours** against cash payment of Rs. 200/- (Rupees two hundred) only which shall be non-refundable.

3. The last date of receipt of sealed tender/s has been fixed as **29.11.2018 upto 1400 hours** in the office of Superintendent Sub Jail Hiranagar . The sealed tender box/es containing tenders shall be opened on **30.11.2018** by the Committee at **1200 hours** in the office chambers of Superintendent Sub Jail Hiranagar. In case there is any change of date / time in the opening of tenders same will be notified in the News paper. The tenders or their authorized representatives can remain present on the date of opening of tenderer(s) if they desire. The department shall not be responsible for any late postal delivery at any cost.

4. In case **29.11.2018** is declared a Government holiday, the sealed tenders shall be received till next working day up to **1400 hours**

5. The intending tenderer/s will have to enclose fresh requisite earnest money in the shape of CDR/FDR from any Nationalized / scheduled bank pledged to the Superintendent Sub Jail Hiranagar, along with the tender/s separately failing which the tender/s shall be out-rightly rejected even if the quoted rates are lowest.

6. **The tenderer / bidders are required to offer rates by allowing discount on standard drugs/ Generic drugs and Surgical items . The lowest bidder shall be considered the one offering highest discount. The discount offered should be quoted both in words and in figures and should be inclusive of all taxes / GST if any.**

7. Tenders should be filled-in clearly and with same ink with rates written both in figures and words. No additions / alterations/ overwriting etc of any sort be made in tender. Correction if any done in tender should be made clearly and properly authenticated by the tenderer/s under his seal and signature.

8. The item shall be delivered / supplied at F.O.R. Sub Jail Hiranagar.

9. No conditional tender will be accepted / entertained

Contd....2nd page

10. The successful tenderer/s shall have to make an agreement within seven days the Department soon after the allotment of contract is made in their favour. The occurrence of any defect in any surgical items within the warranty period of one year has to be replaced immediately by the supplier without incurring / involvement of any additional cost. The charges on stamps etc (cost of documents in totality) shall be borne by the supplier while executing the agreement. The CDR/ FDR of un-successful tenderer/s shall be released only after the contract/s are finalized by the department.

11. Payment shall be made by the department against each consignment delivered, inspected, accepted and properly surveyed and material brought on stock in the concerned stock register of the Department. No advance payment shall be made.

12. Remittance charges / Bank Commission on payments to be made to the firm will be borne by the Suppliers.

13. The approved supplier shall be deemed to have fully understood the conditions, specifications, size, pattern, make etc. of the surgical articles to be supplied.

14. As soon as the acceptance of the tender is communicated to the successful tenderer/s, the contract shall be final and binding on him. The earnest money in the shape of CDR / FDR of the tenderer/s who back out or withdraws tender/s or fail to abide by it after acceptance shall be forfeited besides other remedies that may be available to the Government of J&K state under the prevalent law/s in force in the State of J&K shall be applied.

15. The Department reserves the right to add to / suitably modify the terms and conditions (without prior notification) as per exigencies and hence above should not be constructed as all inclusive

16. All legal proceedings arising out of any dispute between the parties shall have to be instituted in the Courts J&K state at Jammu and not elsewhere.

17. The successful tenderer/s shall arrange supplies within the period mentioned in the supply order. The period of delivery and validity can however be extended if mutually agreed to.

18. The contract / supply order can be cancelled any time if the supplies are not made according to satisfaction of the Department.

19. The decision of the accepting authority shall be final and binding on the suppliers. In case the articles are rejected, the loss caused due to rejection / replacement of the supplies shall be entirely borne by the supplier. The rejected articles shall be lifted by the supplier within one week from the date of information of the rejection. The department shall in no case be responsible for any loss or damage that may occur to the rejected stores while these are in the premises of the department

20. The tenderer/s shall be responsible for the proper packing of the supplies so as to avoid damage under normal transport and deliver the material in good condition to the consignee at the destination. In the event of any loss damage, breakage, leakage the tenderer/s shall be liable to make good the loss and shortage found at the time of checking / inspection of material by the consignee. No cost on such account shall be admissible at any cost.

21. The rates accepted shall remain in force for one Year from the date of entering into the agreement or till the finalization of the new Rate Contract whichever is earlier. In no case the price escalation shall be considered / allowed during the period of contract.

22. The tenderer should be registered as GST dealer quoting GST No. and should append with the tender documents.


Superintendent
Sub Jail Hiranagar
20/11/2018

No. SJH/Acctts/1558

Dated; 20-11-2018

Copy to the-

1. Director General of Police, Prisons Department, J&K, Jammu for kind information.

ANNEXURE "A"

S.No.	Description of items	% of discount on MRP offered by the Firm
1.	Standard Medicines	
2.	Generic Medicines	
3.	Surgical Items	

Superintendent
Sub Jail Hiranagar
20/11/2018